**Post overseas travel security report**

The Post-Overseas Travel Security Report must be submitted within 7 days of return from overseas travel funded or partially funded by government in accordance with the South Australian Protective Security Framework. Information in this form will be handled in line with the [South Australian Protective Security Framework](https://www.security.sa.gov.au/protective-security-framework) policy [GOVSEC1 – Security Governance](https://www.security.sa.gov.au/protective-security-framework/governance/govsec-1),section 64: *Reporting Security Incidents.*

If there is sensitive information you do not wish to disclose in this form, please contact SAPSF@sa.gov.au for alternative methods.

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| TRAVELLER DETAILS |
| **Name** |  |
| **Position** |  |
| **Business unit *(if applicable)*** |  |
| **Department *(if applicable)*** |  |
| **Contact details while travelling (phone/email)** |  |
| **Co-travellers** |  |

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| TRAVELLER DETAILS |
| **Country** | **Arrival date** | **Departure date** |
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| *Add further rows as required* |  |  |

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| REASON FOR TRAVEL |
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| GENERAL |
| **While travelling, did you have any unusual experiences such as:** * unexpected contact including conversations with foreign nationals (for example, customs officers, military, and law enforcement)
* searches or interference with communication devices, hotel rooms, luggage or other possessions
* suspicious or odd objects in hotel or meeting rooms
* possible surveillance (for example, being followed or tracked)
* receiving and/or offers of gifts or services from foreign nationals
* telephone or electronic monitoring (indicators may be rapid draining of battery, overheating of device, unexpected contact from strangers)
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| TRAVELLER DETAILS |
| **While travelling, on any occasion did you meet or have contact with any individual who sought future contact or a continuing association?** |
| *Please include contact details if available…* |
| **While travelling, on any occasion were you asked questions about your work or employer?** |
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| **While travelling, did you interact with anyone, including coincidentally, who seemed suspicious, or unusually interested in yourself, your work, or colleagues?** |
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| PHYSICAL SECURITY |
| **While travelling, did you receive or were you offered any gifts including material items (such as electronic items) or services such as travel, accommodation, study etc?**   |
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| **While travelling, did anything occur that may indicate your hotel room, luggage, electronic devices or any other location or material possessions may have been tampered or interfered with?**  |
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| **While travelling, did you lose or misplace, or become separated from, any official material such as documents or electronic devices (including temporarily)** |
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| REPORTING |
| If you have reported anything of the concern on this form, have you also reported this to any other authorities? *This includes agency security executives, security vetting, intelligence, or law enforcement agencies.* |
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| **Signature** |  |
| **Name** |  |
| **Date** |  |

**If you wish to discuss any details reported in this form, or any other suspicious activity in an in-person travel debrief, please contact** **SAPSF@sa.gov.au****.**